

CITY OF PEMBROKE, GA

Minutes of Planning & Zoning Commission Meeting of 2/1/24

CALL TO ORDER: Chair Bacon called the meeting to order at 6:30 p.m. Commissioners in attendance were Charlotte Bacon, Chair, Anne Barton, Vice Chair, Dave Williams, and Shalah Beckworth. Van Redcross was absent. City staff in attendance were Chris Benson, City Administrator, Steve Scholar, Planning Administrator.

CHAIR COMMENTS: The Public Hearing for the rezoning request for parcels 015-003-01 and 015-003-02 off of Georgia Highway 119 to a Planned Unit Development (PUD) has been withdrawn and the Public Hearing for a request by Holly Young to rezone 411 W. Railroad Street, Parcel 02-01-001 from R-1 Residential to B-3 Village Commercial has been withdrawn. The Chair additionally informed the attendees that the Planning & Zoning Commission will make its recommendation on the agenda item to the City Council for their February 12, 2024 meeting.

APPROVAL OF JANUARY 4, 2024 MINUTES: Motion to approve the minutes made by Dave Williams, seconded by Shalah Beckworth, all in favor, minutes approved. (Van Redcross absent)

PUBLIC HEARING: (items withdrawn as noted in Chair Comments)

AGENDA ITEMS:

Recommendation to City Council on an application request submitted by Antonio Ruiz-Damian for a "Mobile Home Relocation" consisting of a new manufactured home to be placed on Tract E-2 of P0161-09-702 which is zoned R-1.

Steve Scholar gave overview of application and has informed the owner of the various regulations that must be met for porch/deck square footage, foundation and skirting materials, etc. which the owner agreed he would meet. The applicant was not present but had informed S. Scholar that he had to be in work on the evening of the Planning & Zoning meeting.

The Commission members had questions on the recent subdivision, lot width and access to the new home.

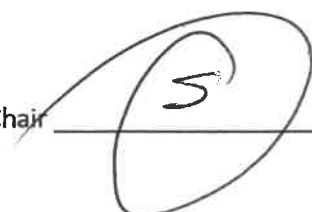
S. Scholar informed the Commission members that the subdivision was done in June of 2023 creating Tract E-2 and E-3, the location of the new home did meet lot width requirements for the R-1 District, and that access was provided off of Ash Branch Road by means of the 50.22 ft. (L1) lot frontage on Ash Branch Road as shown on the plan submitted with the application request.

Motion to approve the request by Antonio Ruiz-Damian to locate new manufactured home on Tract E-2 of P0161-09-702 by Dave Williams, seconded by Shalah Beckworth; all present in favor, motion passes (Van Redcross absent).

COMMENTS: Chris Benson informed Commission members of the change in meeting schedule to the second Thursday of each month at 6:30 p.m. beginning in March. The second Thursday in the month of March is the 14th.

ADJOURN: Motion to adjourn at 6:40p.m. made by Dave Williams, seconded by Shalah Beckworth, all present in favor, motion passes (Van Redcross absent).

Charlotte Bacon, Chair



Date: _____